

NOVEMBER 25 , 2014

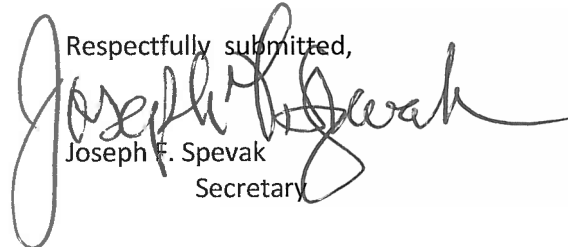
The Workshop meeting was called to order by Chairman Hogan at 7pm & Mr. Flannery led all present with the salute to the Flag. Chairman Hogan read the Sunshine Statement- Notice of the time , date , location , & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District .Mr. Spevak was asked to take Roll Call- Flannery , Kirkland , Warshany , Hogan & Spevak were present. Sign in sheet was on table for attendance . Others in attendance were : Petrics , Marini, Genieccko, & Belote. Ms. Larson was excused.

Mr. Petrics contacted Manalapan Township / Clerk & Tax Assessor 's Office for listings of New Ratables in District # 2 Area , list was not available yet.

Working on Fire District Internet Website Certification .  
In reviewing the LoSap Program for the Firefighters . There are 24 eligible & 14 vested members

The meeting consisted of reviewing each line item of 2014 Budget . So that ample amount of monies are made available to pay the bills of the Fire District in the year 2015. To be voted on in February 2015 by the Taxpayers in the District.

Since there was no further business Mr. Flannery made a motion for adjournment at 10:45 pm & 2<sup>nd</sup> by Mr. Warshany , approved by all.

Respectfully submitted,  
  
Joseph F. Spevak  
Secretary

**Information Return for Tax-Exempt Governmental Obligations**

(Rev. November 2000)  
Department of the Treasury  
Internal Revenue Service

Under Internal Revenue Code section 149(e)  
See separate instructions.

OMB No. 1545-0720

Caution: If the issue price is under \$100,000, use Form 8038-GC.

**Part I Reporting Authority** If Amended Return, check here

1 Issuer's name <b>MANALAPAN FIRE DIST. NO. 2</b>		2 Issuer's employer identification number <b>22-2863304</b>	
3 Number and street (or P.O. box if mail is not delivered to street address) <b>120 ROUTE 522</b>		Room/suite	4 Report number <b>3 01</b>
5 City, town, or post office, state, and ZIP code <b>MANALAPAN, NJ 07726</b>		6 Date of issue <b>4/1/10</b>	
7 Name of issue <b>\$700,000 Fire District Bonds</b>		8 CUSIP number <b>N/A</b>	
9 Name and title of officer or legal representative whom the IRS may call for more information <b>L. Sandbank, Member, McManimon &amp; Scotland</b>		10 Telephone number of officer or legal representative <b>973-622-1800</b>	

**Part II Type of Issue (check applicable box(es) and enter the issue price)** See instructions and attach schedule

11 <input type="checkbox"/> Education	11	
12 <input type="checkbox"/> Health and hospital	12	
13 <input type="checkbox"/> Transportation	13	
14 <input checked="" type="checkbox"/> Public safety	14	700,000
15 <input type="checkbox"/> Environment (including sewage bonds)	15	
16 <input type="checkbox"/> Housing	16	
17 <input type="checkbox"/> Utilities	17	
18 <input type="checkbox"/> Other. Describe	18	
19 If obligations are TANs or RANs, check box <input type="checkbox"/> If obligations are BANs, check box <input type="checkbox"/>		
20 If obligations are in the form of a lease or installment sale, check box <input type="checkbox"/>		

**Part III Description of Obligations.** (Complete for the entire issue for which this form is being filed.)

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	4/1/20	\$ 700,000	\$ 700,000	5.50 years	4.5000 %

**Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)**

22 Proceeds used for accrued interest	22	0
23 Issue price of entire issue (enter amount from line 21, column (b))	23	700,000
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	0
25 Proceeds used for credit enhancement	25	0
26 Proceeds allocated to reasonably required reserve or replacement fund	26	0
27 Proceeds used to currently refund prior issues	27	700,000
28 Proceeds used to advance refund prior issues	28	0
29 Total (add lines 24 through 28)	29	700,000
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	0

**Part V Description of Refunded Bonds (Complete this part only for refunding bonds.)**

31 Enter the remaining weighted average maturity of the bonds to be currently refunded	Nil years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded	N/A years
33 Enter the last date on which the refunded bonds will be called	4/2/10
34 Enter the date(s) the refunded bonds were issued	4/2/09

**Part VI Miscellaneous**

35 Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	0
36a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (see instructions)	36a	0
b Enter the final maturity date of the guaranteed investment contract	N/A	
37 Pooled financings: a Proceeds of this issue that are to be used to make loans to other governmental units	37a	0
b If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the name of the issuer	N/A	
38 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box	<input checked="" type="checkbox"/>	
39 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box	<input type="checkbox"/>	
40 If the issuer has identified a hedge, check box	<input type="checkbox"/>	

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete.

Sign Here
Timothy Kirkland  
Treasurer

Signature of issuer's authorized representative
Date
Type or print name and title

Ron Petrics

**From:** Robert Soden Jr. <rsodenjr@sodeninsurance.com>  
**Sent:** Tuesday, November 18, 2014 11:39 AM  
**To:** Ron Petrics  
**Subject:** Manalapan Twp BOFC Fire Dist #2 - 2015 Insurance Renewal Assessment Premium for Budget.

**Importance:** High

Good Morning Ron,

I hope you are well on this blustery Tuesday!

Per our conversation, this morning I received the First Responder JIF firm premium which includes an increase over last year due to the state workers compensation bureau increase in firefighter workers compensation rate. Also included are the indications for the upcoming VFIS Accident & Sickness and Group Term Life policies.

First Responder JIF Package ----- **\$94,118.00** firm premium  
(1/1/15 - 16) Includes Property, BA, Lia, Bonding, UL & WC).  
VFIS Accident & Sickness ----- **\$7,194.00** renewal indication  
(3/25/13 - 14) Premium indication can change with addition/deletion of Firefighters  
Group Term Life ----- **\$11,700.00** renewal indication  
(3/25/13 - 14) Premium indication can change with addition/deletion of Firefighters  
Total Renewal Premium Indications ----- **\$113,012.00**

I am sure this will be helpful in setting up the 2015 insurance budget. If you have any questions don't hesitate to email or call.

Thank you, Bob.

**Robert L. Soden Jr.**  
**Risk Management Consultant**  
**Oliver L.E. Soden Agency**  
Office 732-521-0001  
Fax 732-521-4945  
[www.SodenInsurance.com](http://www.SodenInsurance.com)

*The Board of Chosen Freeholders  
of the County of Monmouth*

**Monmouth County Office of Shared Services**

**Stephen G. Callas**

DIRECTOR

Monmouth County Office of Shared Services  
[Stephen.Callas@co.monmouth.nj.us](mailto:Stephen.Callas@co.monmouth.nj.us)



1 East Main Street  
Hall of Records Annex  
Freehold, New Jersey 07728  
Telephone 732-577-8709  
Fax 732-866-3696

November 3, 2014

Manalapan Fire District # 2  
Richard Hogan  
Chairman  
P.O. Box 54  
Tennent, NJ 07763

Dear Administrator;

It has been determined by the Board of Chosen Freeholders that the formula calculation for the 2015 billing cycle will increase 1%. Based upon your 2014 actual fee of \$7,523.49, **your 2015 fee will now be \$7,598.72.**

This fee is calculated based upon your 2012 baseline total fee, while also accounting for current population estimates, the labor costs associated with the number of officers required to perform the service and your average yearly call volume.

We will continue to move forward on a flat fee basis that best reflects the drastic changes and upgrades to our technology systems. This will allow for a streamlining of the accounting process for all parties while avoiding any unanticipated spikes in your fee structure in years of heavy call volume due to natural disasters or other unforeseen circumstances at the local level.

As you may expect, the significant technological upgrades the county has invested in directly impact the overall cost of services. These investments are necessary to continue to provide the most up to date and state of the art telecommunications and mobile operations systems available to help insure the safety of our residents and first responders.

Our Public Safety Communications Center, a \$20 million plus county investment and regional model of excellence, now allows for countywide interagency operability through our mobile radio system and license plate reader technology run through our premium IT platform. Through our partnership, we are excited to pass through the benefits of these invaluable investments and thank you for your continued efforts to help us partially offset our growing cost of operations through a modest 1% increase in fees for year 2015.

Thank you for your time and attention. Please do not hesitate to contact me at 732-577-8709 if you should have any questions.

Best Regards,

**Stephen G. Callas**

Director, Office of Shared Services  
County of Monmouth

*The Board of Chosen Freeholders  
of the County of Monmouth*

**Monmouth County Office of Shared Services**

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November 3, 2014

Manalapan Fire District # 2  
Richard Hogan  
Chairman  
P.O. Box 54  
Tennent, NJ 07763

Re: Shared Services Agreement Renewal

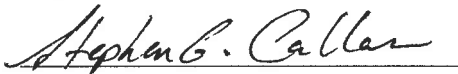
Dear Chairman;

Your current shared services agreement with the Monmouth County Sheriff's Office expires December 31, 2014. Please execute the renewal agreement enclosed.

Please have your governing body pass a resolution stating you wish to enter into said agreement, execute the agreement and send three original copies of the resolution and agreement back to me. I will process for Freeholder signature and return a fully executed copy to you for your records.

Thank you for your time and attention. Please do not hesitate to contact me at 732-577-8709 if you need anything further.

Best Regards,



**Stephen G. Callas**

Director, Office of Shared Services  
County of Monmouth



# Gordon's Corner Water Company

27 Vanderburg Road • PO Box 145 • Marlboro, NJ 07746-0145

phone (732) 946-9333 • fax (732) 946-9399

[www.GordonsCornerWater.com](http://www.GordonsCornerWater.com)

October 27, 2014

Manalapan Board of Fire Commissioners  
Fire District #2

RE: Public Fire Protection Service Charges  
Effective 10/10/14

Dear Commissioners:

Gordon's Corner Water Company received approval for an overall rate increase of 7.34% from the New Jersey Board of Public Utilities. The public fire charge as reflected in the attached tariff sheet has been increased only 2% as of October 10<sup>th</sup>.

Please contact our office if you have any questions regarding this change in billing rate.

Yours truly,

A handwritten signature in black ink, appearing to read "David G. Ern". The signature is fluid and cursive.

David G. Ern  
President & COO

RATE SCHEDULES

NO. 2: PUBLIC FIRE PROTECTION SERVICE

APPLICABILITY:

To municipalities throughout entire territory for public fire protection.

CHARACTER OF SERVICE:

The installation and maintenance of fire hydrants and the supplying of water through such hydrants is for the sole use of authorized firefighting personnel for the control and extinguishment of any fire. The Company will use due diligence at all times to provide continuous service of the character of quality proposed to be supplied but in case the service shall be interrupted or irregular or defective or fail the Company shall be liable and obligated only to use reasonable diligent efforts in the light of the circumstances then existing to restore service or to correct its characteristics.

RATE:

ANNUAL SERVICE CHARGES

	<u>RATE</u>
Hydrant charge	\$ 414.57

TERMS OF PAYMENT:

All valid charges for services are due fifteen (15) days from the postmark on the envelope in which the bill is transmitted.

ISSUED: OCTOBER 10, 2014

BY: DAVID G. ERN, PRESIDENT  
GORDON'S CORNER WATER COMPANY  
27 VANDERBURG ROAD  
MARLBORO, NJ 07746

EFFECTIVE: OCTOBER 10, 2014

FILED PURSUANT TO ORDER OF THE  
BOARD OF PUBLIC UTILITIES IN  
DOCKET NO. WR14040325

12/3/14

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP AUTHORIZING  
THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH  
THE COUNTY OF MONMOUTH FOR EMERGENCY DISPATCH  
SERVICES**

**WHEREAS;** The Board of Fire Commissioners of Fire District No.2 Manalapan Township has participated in a Shared Services Agreement with the County of Monmouth for emergency dispatch services; and

**WHEREAS;** The current agreement is due to expire on December 31, 2014 and the office of the Director of Shared Services for the County of Monmouth has advised that if the Board of Fire Commissioners wishes to continue to utilize County Dispatch services it must execute a new Shared Services Agreement; and

**WHEREAS;** It is the considered opinion of the Board of Fire Commissioners that the continued use of Monmouth County Dispatch services is necessary and in the public interest.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the execution of a Shared Services Agreement between the County of Monmouth Through the Monmouth County Sheriff's Office Communications Division is authorized and approved.

**BE IT FURTHER RESOLVED** that the Chairman and Clerk of the Board of Fire Commissioners are hereby authorized to execute any and all documents necessary to effectuate the provisions of this Resolution.

Moved by: **WARSHANY**

Seconded by: **KIRKLAND**

Roll Call Vote:

Ayes: **5**      Nays: **0**      Absent: **0**      Abstain: **0**

**WARSHANY, KIRKLAND, FLANNERY, HOGAN, SPEVAK**

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Township on the 2<sup>nd</sup> day of December 2014.

*Joseph D. Grewal*, Clerk



**RESOLUTION**

**MANALAPAN TOWNSHIP FIRE DISTRICT #2  
December 3, 2014**

WHEREAS, a survey of the disbursements and commitments against the 2014 Budget Appropriations disclosed the necessity for certain adjustments to the Budget Appropriations; and

WHEREAS, Chapter 313, P.L. 1983 of the State of New Jersey permits transfers between certain line item appropriations.

Now, therefore be it resolved by the commissioners of the Manalapan Township Fire District #2, County of Monmouth in the State of New Jersey, that the following transfers be made to and from the line item appropriations indicated:

**GENERAL APPROPRIATIONS**

**TRANSFERS TO:**

Acct. # 5260 Emergency Lights, Rope, Ect.	\$45,000.00
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<b>TOTAL</b>	<b>\$45,000.00</b>
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**TRANSFERS FROM:**

Acct # 5080 Office Furn, File Cabinets, Ect.	\$ 7,000.00
Acct. # 5100 Insurance	\$10,000.00
Acct # 5180 Uniforms & Personal Equipment	\$ 5,500.00
Acct. # 5223 Maintenance	\$15,500.00
Acct # 5227 Repairs	\$ 7,000.00

<b>TOTAL</b>	<b>\$45,000.00</b>
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# Truck Radio Report

This report contains which trucks had radio's replaced and what trucks didn't.

26-2-78, 26-2-93 and ATV 1 radio's were new and compliant. They did not need to be replaced.

26-2-90, 26-2-96, 26-2-80, 26-2-87 and 26-2-77 radio's were too old to update and needed to be replaced.

26-2-77, 2-90 and 26-2-96 had dual head radio's.

26-2-95, 26-2-99, 26-2-66 and 67 were not replaced.

26-2-66 and 67 would be replaced when the trucks are replaced in 2016 and 2017.

Waiting to see when the County is going to do with their choice of systems. This approach will keep us up to date with our truck radio's.